

IT coordinator

Are you smarter than the average ?

Do you like challenges ?

Would you like to work in an international environment ?

Do you write, read and speak English fluently ?

Do you like to work independently ?

Are you young and maybe newly graduated ?

- then we might have a job for you.

We expect that you have a basic knowledge of IT, that you use your computer as your daily tool for communication, that you can use excel, word and outlook and that you find IT interesting and would like to learn much more about it. It would be an advantage if you furthermore have knowledge of any of the following programs: Lotus Notes, Google docs, Google sites, Windows Server 2003, Windows XP and ERP systems.

You will be answering our help desk where you will receive calls from our clients in Denmark, Bangladesh or China and you will direct the calls to the colleagues who has the knowledge to solve the problems. After a while you will be able to answer some of the calls yourself. You will make sure that our manuals and internal routines are updated. You will monitor that the IT systems at our clients are up and running. You will make daily, weekly and monthly reports to Denmark.

As you need to get very familiar with our customers you will receive training in Denmark.

We can offer you:

Good atmosphere.

A good salary.

Exciting work in an international environment.

An inspiring environment that you help create together with your colleagues.

Prentow Solutions works as external IT manager for approximately 20 Danish companies. We ensure stable IT systems for our customers as well as we help making rationalizations by simplifying and optimizing the use of their ERP systems.

You can find out more about us on prentow.com.

We share our Hanoi office with an associated company MCB.

If you are interested then send your CV to jobs@prentow.com